



**Audit Committee Work Programme 2019/20**

Date of Meeting	Topic	Action Required
<i>All meetings will be preceded by a training / briefing session for Councillors. These sessions will start 30 minutes before the meeting.</i>		
<b>30 July 2019</b>	Meeting start times	To agree the start time of Audit and Governance Committee meetings for 2019/20
	Review of Action Log	To consider the latest Action Log
	Annual Report of the Head of Internal Audit 2018/19	To consider the Annual Report of the Head of Internal Audit 2018/19
	Internal Audit Charter	To review the Internal Audit Charter
	External Audit Completion Report 2018/19	To receive the Audit Completion Report from the external auditors
	Risk Management Annual Report 2018/19	To consider the Risk Management Annual Report for 2018/19
	Corporate Risk Register	To review the Corporate Risk Register
	Consideration of internal audit reports	To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance'

<b>23 October 2019</b>	Review of Action Log	To consider the latest Action Log
	Local Government and Social Care Ombudsman Annual Review Letter 2018/19	To receive the Local Government and Social Care Ombudsman Annual Review Letter 2018/19
	Internal Audit, Counter Fraud and Information Governance Progress Report	To review progress against the Internal Audit, Counter Fraud and Information Governance plans
	Consideration of Internal Audit Reports	To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance'
	External Audit Progress Report	To review the progress of the external auditor
	External Annual Audit Letter 2019	To review the Annual Audit Letter 2019

<b>29 January 2020</b>	Review of Action Log	To consider the latest Action Log
	Information Governance Annual Report 2019	To approve the Information Governance Annual Report
	External Audit Progress Report	To review the progress of the external auditor
	Risk Management Strategy	To review the Risk Management Strategy
	Corporate Risk Register	To review the Corporate Risk Register
	Internal Audit, Counter Fraud and Information Governance Progress Report	To review progress against the Internal Audit, Counter Fraud and Information Governance plans
	Consideration of Internal Audit Reports	To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance'
	Review of Annual Governance Statement Action Plan 2018/19	To review the Annual Governance Statement Action Plan 2018/19

<b>22 April 2020</b>	Review of Action Log	To consider the latest Action Log.
	External Audit Strategy Memorandum	To review the external Audit Strategy
	External Audit Progress Report	To review the progress of the external auditor
	Internal Audit, Counter Fraud and Information Governance Progress Report	To review progress against the Internal Audit, Counter Fraud and Information Governance plans
	Internal Audit and Counter Fraud Plan 2020/21	To approve the Internal Audit, Counter Fraud and Information Governance plans 2020/21
	Constitutional Amendments	To consider any proposed amendments to the Constitution.
	Consideration of Internal Audit Reports	To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance'.
	Annual Report 2019/20	To approve the 2019/20 Annual Report of the Audit and Governance Committee
	Work Programme 2020/21	To approve the Audit and Governance Committee Work Programme for 2020/21